



# Paradise Lakes Country Club

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## **Board of Trustees** **Declaration of Candidacy**

### **POSITION SOUGHT**

I wish to declare my candidacy for the following marked position (choose one)

TWO YEAR TERM (Three positions)

ONE YEAR TERM (Two position)

### **CANDIDATE INFORMATION**

NAME: (Print) \_\_\_\_\_

CAMPERS LOT # \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

I, the undersigned, hereby declare that, if elected to the position of trustee, I shall undertake to fulfill all the requirements of the position in a prudent and unbiased manner and comply with the Paradise Lakes Country Club Code of Ethics.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please note the following:

- **Only members in good standing** are eligible for positions on the Board of Trustees.
- The attached **Code of Ethics** must be signed and submitted along with this application.
- This form must be submitted to the Paradise Lakes Country Club office by close of business on August 16, 2019 in order to be included on the proxy.



# Paradise Lakes Country Club

## CODE OF ETHICS FOR TRUSTEES

Trustees are bound to manage the activities and assets of the organization in the best interests of and for the purposes for which the organization exists.

The duty of loyalty requires trustees to act only in what is believed to be the best interests of the Club. Any benefits or advantages must accrue to the organization ... never to an individual trustee or officer.

Trustees must put the interests of the organization before any opportunity for personal gain.

The duty of care requires trustees to act in an informed and reasonable manner, with the care of an ordinarily prudent person under similar circumstances. This requires trustees to become familiar with organizational matters, to review all materials and written documents provided to them and to make special inquiries with regard to any information they may require in order to be fully informed.

Trustees may rely on the information and counsel provided by others, but only if they have reasonable basis to believe the counsel and expertise of others and then only if they, themselves remain sufficiently familiar with matters to make a reasonable judgement on the information provided to them.

Trustees have a duty to manage club funds wisely and prudently and in keeping with the purposes of the organization. They must assure prudent and reasonable investments.

As part of their responsibilities, Trustees should:

- Understand the relevant statutory provisions regarding non-profit corporations,
- Be certain books and records are accurate and complete,
- Participate actively in the organization,
- Immediately and forthrightly disclose any possible conflict of interest
- Ascertain that the organization completes all reporting requirements on time,
- Be certain tax exempt status requirements are met,
- Seek expert advice for matters beyond their individual expertise,
- Maintain confidentiality regarding information acquired as a result of being a member of the board of trustees.

I have read and do understand the above code of ethics. My actions as a member of the Board of Trustees will be guided by the principles contained therein.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date