



PARADISE LAKES COUNTRY CLUB
MINUTES OF THE BOARD MEETING HELD AT THE
MAIN HALL ON
SATURDAY, December 7, 2019 – 10:30am

IN ATTENDANCE:

Brad Smith– President
Kim Harden – Secretary
Dave Riley – Treasurer
Erika Scholten – Trustee
Mike Stewart – Trustee
Karl Koslowsky - Trustee

ABSENT:

Corey Thomas – Vice-president

1. CALL TO ORDER / QUORUM CALL

There being a quorum present, the meeting was officially called to order at 10:50 AM.

2. APPROVAL OF AGENDA WITH THE POWER TO AMMEND

After reviewing the agenda, it was **MOVED** by Karl Koslowsky, **SECONDED** by Mike Stewart, **VOTED** and **CARRIED** to accept the agenda with the power to amend.

3. APPROVAL OF PREVIOUS MEETING MINUTES

The Board Members reviewed the Board Minutes of November 16, 2019

There being no errors or omissions, it was **MOVED** by Kim Harden , **SECONDED** by Ericka Scholten, **VOTED** and **CARRIED** to approve the Board Minutes as presented.

4. MEMBER APPEALS/INQUIRIES/CORRESPONDENCE

N/A

5. OPERATIONS/OFFICE REPORT

Submitted by Jackie Benz, General Manager Date: December 2019

Duties/tasks completed in the office/maintenance since last meeting:	Testing of Skid Steer, New Board Preparation, 2019 Year End Filing (continuous).
Members in arrears and arrangements made:	1-30 days – 32 (late charges occurred (11/15/19) 31-60 days – 23 (2 nd set of late charges \$10.00 (12/01/19) 61-90 days – 6 (gate passes shut off) 90 days – 5 (lien/foreclosure) 1 payment plan
Lot Maintenance Notices	None
Illegal/Warning Infractions Letters Sent	0 Warning 0 Illegal infractions
Upcoming items to prepare for:	Finish box-blading, Tax filing, Smart sheet jobs. Late charges for billing
Lot numbers sold since last meeting:	28 lots have been sold in 2019. There are currently 23 lots on the market as December 6th ,2019.
Overtime occurred during month and reason (office and maintenance):	Office Jackie (November): 2 hrs. board meeting Maintenance – none Maintenance – Don - none
Feedback from membership:	None
Questions/requests to Board:	Christmas drawing for members. Maybe a basket of goodies? Could draw 2 or 3 winners. Put member lot number and random pick?
Tree reports:	3 unstable trees in Div. 3 added to tree faller map.
Purchases made:	Rental of tiller/tractor for finishing box blading,
Notes:	None

After discussion, it was MOVED by Brad Smith, SECONDED by Mike Stewart, VOTED and CARRIED to approve the Office Report.

6. SOCIAL COMMITTEE

No reports received.

7. FIREWISE COMMITTEE

No reports received.

8. FINANCIAL REPORT

The Treasurer's report for the period ending November 30, 2019:

- The Checking balance was \$60,731.71.
- The Savings balance was \$153,194.45.

- The Reserve Fund balance was \$317,301.47.
- Total funds on hand \$531,227.63
- Member accounts receivable \$14,532 (November 2018 \$11,786)

After discussion, it was MOVED by Dave Riley, SECONDED by Karl Koslowsky VOTED and CARRIED to approve the Treasurer's Financial Report.

9. UNFINISHED BUSINESS

a) Playground replacement

It was decided that Dogwood Park would be the preferable area for the new playground. The vendor will be brought in to assess site and begin construction

b) Planning for milling of timber and construction of a covered BBQ area in dogwood park

Tabled

c) Off-leash Dog Park

Tabled until the location of the playground is confirmed. In the meantime Jackie is to get an estimate of Cost for fencing and gates.

d) Pool hours (possible earlier adult swim times)

Tabled until maintenance staff and pool attendant have completed pool safety and maintenance Course. Jackie to source date and times for the course.

e) Investigate options of installing a sauna

Tabled

10. NEW BUSINESS

a) Purchase of an Excavator. There was a motion by Mike Stewart, 2nd by Erika Scholten to purchase a replacement excavator. This item is tabled so the board can discuss the options and source the costs.

11. TRUSTEE COMMITTEE EXPENSES

Erica Scholten was reimbursed for purchase of Christmas gift cards for staff

12. QUESTION PERIOD

None

13. NEXT BOARD MEETING

The next regular meeting of the Board is the scheduled for January 18, 2020 at 10:30 am

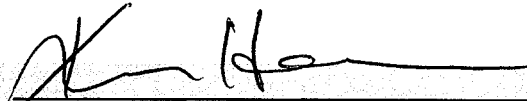
14. TERMINATION OF MEETING

There being no further business to discuss, it was **MOVED** by Mike Koslowsky, **SECONDED** by Erika Scholten, **VOTED** and **CARRIED** to terminate the meeting at 12:25.

Respectfully Submitted and Signed on



Brad Smith
President



Kim Harden
Secretary

Owners are encouraged to write to the Board Members on any PLCC related matter (suggestions, concerns, etc.). Correspondence can be left at the Main Office or send an email to the Board at: plccboard@comcast.net